

## MINUTES OF BRADFORD COMMUNITY COUNCIL MEETING

Held on Monday 29<sup>th</sup> July 2019, 6:00pm  
At the Park Lane Centre

### Present:

Councillor Sadaqat Ali Khan	-	Melbourne & Chair
Councillor Shah M. Khokhar	-	Marshfields
Councillor Niaz Hussian Ali	-	Parkside
Councillor Javed Khan	-	Holme Top
Councillor Balaal Hussain Khan	-	Holme Top
Councillor Shahzada Meer	-	Ripley
Councillor Satnam Singh	-	Woodroyd
Councillor Habib Afsar	-	Woodroyd

### In attendance:

Mohammed Rafiq	-	Clerk
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### Public Session:

There were no members of the Public present

#### 1. To receive Chair's Welcome

Councillor Sadaqat Ali Khan chaired the meeting and welcomed the Councillors to the meeting.

#### 2. To receive apologies for absence

Councillor Imran Younas - Marshfield

#### 3. To receive disclosures of personal and prejudicial interest from members on matters to be considered at the meeting

Councillor Satnam Singh declared an Interest for item 17.

#### 4. To approve the minutes of the 10<sup>th</sup> June 2019 as a true and accurate record

The minutes were proposed by Councillor Bilal Hussain Khan and seconded by Councillor Shah M. Khokar.

**Resolved** – The minutes were approved as a true and accurate record.

#### 5. Matters arising from the previous meeting:

None

#### 6. To receive declarations of acceptance of office

Councillor Habib Afsar signed his Declaration of acceptance Office and took his seat on the Council. The clerk confirmed that Councillor Imran Younas has signed his declaration of acceptance of office on 26<sup>th</sup> July 2019 as he couldn't be present at the Meeting

**Resolved** – Councillor Younas to take his seat on the Council at the next meeting.

#### 7. To receive Finance report from RFO

The Finance officer presented a report and advised the Council that we still have a potential Deficit at the end of the Financial year and the Council do need to consider charging a precept. Also the Council need to take into account as to what would happen should Bradford Trident Cease their contribution to the Council. The council were also informed that Bradford Trident have not got back to him with regards to an SLA between Bradford Trident and the Council as the CEO of Bradford Trident does not think there is one in place.

**Resolved** – The clerk to arrange a meeting between the Chair and the Vice Chair of the council and the Chair of Bradford Trident to discuss the charging policy of Bradford Trident for room hire for Council meetings.

#### **8. To physically check the Bank Statements with the bank reconciliation**

The clerk explained to the Council that it was a recommendation of the auditors that these are checked regularly at the meetings.

**Resolved** – The Council agreed that the Finance Committee would meet on a Bi-Monthly basis to do this.

#### **9. To approve the Community Council Office Lease**

A discussion took place around this as to how much the office is being used and how much we the council is being charged for the Lease.

**Resolved** – The clerk to arrange a meeting between the Chair and the Vice Chair of the council and the Chair of Bradford Trident to discuss negotiate the lease for the Community Council office.

#### **10. To receive feed back from Ward Councillors**

**Resolved** – This item was deferred to the next meeting as no Ward councillors were present.

#### **11. To discuss the Anti Drugs Campaign.**

**Resolved** – After a discussion took place on this issue it was resolved that this item would be deferred until the meeting with Bradford Trident took place.

#### **12. To Discuss Small Grants**

A discussion took place as to how we should administer the Small Grants as to whether we should give groups £300.00 or look at increasing the amount and invite applicants to submit applications based on a particular theme.

**Resolved** – The Council to review the Terms of Reference of the Small Grants at the next meeting.

#### **13. To Discuss Correspondence received:**

- **email from Circus Starr**

The clerk informed the Council we had received an email from Circus Starr requesting a Donation of £340.00 to pay for 20 tickets for underprivileged Children.

**Resolved** – After a discussion took place on this issue it was resolved that a Donation will be made to Circus Starr.

- **email from Bradford East Ward Officer**

The clerk explained an email has been received from the Ward officer enquiring if we would like to work partnership with the Police to hold a crime safety roadshow.

**Resolved** – The Councillors are willing to participate in the roadshow once the dates are confirmed.

- **email from Bowling Old Lane Cricket Club**

The council had a request from Bowling Old Lane Cricket Club to provide some financial assistance to them with building a new Shed.

**Resolved** – Bowling Old Lane should apply through the grants process, once it is opened.

#### **14. To consider planning applications received**

- Douglas Mills Bowling Old Lane Bradford West Yorkshire x 2
- 37 Ramsey Street Bradford West Yorkshire BD5 7NP
- 26 Dorset Street Bradford West Yorkshire BD5 9QP
- 250 Parkside Road Bradford West Yorkshire BD5 8QE
- 182 Upper Castle Street Bradford West Yorkshire BD5 7RY
- 70 Little Horton Lane Bradford West Yorkshire BD5 0HU

- Albion Mills Hutson Street Bradford West Yorkshire BD5 7LZ
- 12 Melbourne Place Bradford West Yorkshire BD5 0JA
- 25 Evens Terrace Bradford West Yorkshire BD5 8EJ

**Resolved** – there were no objections to the above applications and were approved subject to the neighbours' approval.

**15. To consider the following payments for approval**

- Bradford CPA - £2088.12
- Bradford Trident - £2240.00
- Mohammed Rafiq - £20.70

**Resolved** – The Council approved the above payments, with the exception of the following:

- Bradford Trident - £2000.00 this payment has been deferred until the lease has been negotiated
- Bradford Trident - £90.00 these two payments of £45.00 each have been deferred until the room Hire payments have been discussed with Bradford Trident.

**16. To Approve the Schedule of Meetings**

The clerk presented a Schedule of meeting for the Council to approve

**Resolved** – The Council approved the Schedule subject to the following change: The annual Community meeting will be set later on in the year by the Council.

**17. To Approve renewal of ID Badges for Councillors.**

The Council discussed if new badges should be ordered.

**Resolved** – The badges are to be ordered for Councillors who request them.

The meeting closed at 7:45pm