

## MINUTES OF BRADFORD COMMUNITY COUNCIL MEETING

Held on Wednesday 28<sup>th</sup> March 2022, 6:00pm  
At the Park Lane Centre

### Present:

Councillor Sadaqat Ali Khan	-	Melbourne & Chair
Councillor Shah M. Khokhar	-	Marshfields
Councillor Satnam Singh	-	Woodroyd
Councillor Habib Afsar	-	Woodroyd
Councillor Niaz Hussian Ali	-	Parkside
Councillor Peter Tate	-	Ripley

### In attendance:

Mohammed Rafiq	-	Clerk
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### Public Session:

There were no members of the Public present

#### 1. To receive Chair's Welcome

Councillor Sadaqat Ali Khan chaired the meeting and welcomed the Councillors to the meeting.

#### 2. To receive apologies for absence

Councillor Balaal Hussain Khan	-	Holme Top
Councillor Shahzada Meer	-	Ripley
Councillor Imran Younas	-	Marshfields
Councillor Javed Khan	-	Holme Top

The clerk explained that all the above Cllrs have sent in their apologies.

**Resolved** – All the apologies were received and accepted by the Council.

#### 3. To receive disclosures of personal and prejudicial interest from members on matters to be considered at the meeting

The clerk declared an Interest in Item 9.

#### 4. To approve the minutes of the 23<sup>rd</sup> February 2022 as a true and accurate record

The minutes were proposed by Councillor Satnam Singh and seconded by Councillor Shah M. Khokhar.

**Resolved** – The minutes were approved as a true and accurate record.

#### 5. Matters arising from the previous meeting:

None

#### 6. To receive Finance report from RFO

The Finance officer presented a report and advised the Council that the Bank Balance at the end of February was £25,910.08 and we have a potential Surplus at the end of the Financial year, however £23,660 of the balance at the end of March will be restricted as this is the small grants money. The clerk also advised that there are payments of £10,000.00 outstanding from Bradford Trident and hopefully we should receive this by the end of the Financial year.

**Resolved** – The report was received by the Council.

#### 7. To approve budget for 2022/23

The Finance officer presented a Budget for 2022/23 to the Council, which was proposed by councillor Niaz Hussian Ali and Seconded by Councillor Habib Afsar

**Resolved** – The budget was approved and the Council will continuously monitor the Finances.

#### 8. To confirm Zurich Municipal as insurer for 2022/23

The Clerk proposed Zurich Municipal for renewal of the insurance for 2022/23 as the price quoted for the year was £289.12

**Resolved** – Zurich Municipal was approved as insurer for 2021/22. This was proposed by Councillor Niaz Hussain Ali and seconded by Councillor Satnam Singh.

#### **9. To discuss Cost of Living Increase to Clerks Salary**

The National Joint Council for Local Government Services (NJC) has reached agreement new pay scales for 2021-2022 effect from 1<sup>st</sup> April 2021. All councils that employ their clerks and other staff under the NJC terms and conditions via the joint National Association of Local Council and Society of Local Council Clerks National Agreement need to act on this information and ensure that the pay award is given.

**Resolved** - The Council approved the new payscale at scale point 5 for the Clerk. This was moved by Councillor Satnam Singh and seconded by Councillor Habib Afsar.

#### **10. To approve the following policies**

The RFO present the following Policies to the Council to review.

- Code of Conduct
- Standing Orders
- Financial Regulations
- Financial Risk Assessment

**Resolved** - The Council approved the above policies. These were moved by Councillor Habib Afsar and seconded by Councillor Shah Mohammed Khokar.

#### **11. To Discuss Correspondence received**

- Email from Circus Starr

The clerk informed the Council an email was received from Circus Starr requesting a donation for Vulnerable children to attend a circus Show.

**Resolved:** It was decided as the organisation had many sponsors listed on their website and the email does not clarify if the children will be from the Bradford Trident area we were unable to make a donation this year. The Clerk to contact Circus Starr to inform them.

#### **12. To consider planning applications received**

- Dixons Sixth Form Academy Douglas Mills Bowling Old Lane Bradford x2
- New College Bradford Nelson Street Bradford West Yorkshire
- 176 Parkside Road Bradford West Yorkshire BD5 8PG
- Cowlings Bude Road Bradford West Yorkshire
- 10 Tristram Avenue Bradford West Yorkshire BD5 8QT
- Trinity Green Campus Bradford College Easby Road Bradford
- 21 Thornton Lane Bradford West Yorkshire BD5 9DN
- 29 Greaves Street Bradford West Yorkshire BD5 7PE

**Resolved** – there were no objections to the above applications and they were approved subject to the neighbours' approval.

#### **13. To consider the following payments for approval**

**Resolved** – The Council approved payment of the following accounts paid under the Clerk's delegated authority since the last meeting

- YLCA - £1539.00
- Zurich Insurance - £289.12
- Information Commissioners Office - £40.00

#### **14. To Discuss and Assess Small Grants Scheme Applications**

Councillor Habib Afsar left the room whilst the application for The Fountain School was discussed.

The clerk advised the Council we had received the following two applications:

- The Fountain School – £500.00

**Resolved** – It was resolved that this application would be granted £500.00 to the Fountain School for a summer activities for youngsters.

- Horton Bank Education Centre – £500.00

**Resolved** – It was resolved that further information would be required for the application to be approved.

#### **15. To Discuss Newsletter for Council**

The Councillors had a discussion as to what type of stories will go in the newsletter.

**Resolved** – The Councillors will send their articles to the clerk and he will collate them with Councillor Satnam Singh and produce a newsletter.

The meeting closed at 7:30pm