

MINUTES OF BRADFORD COMMUNITY COUNCIL MEETING

Held on Wednesday 11th May 2022, 6:00pm
At the Park Lane Centre

Present:

Councillor Sadaqat Ali Khan	-	Melbourne & Chair
Councillor Shah M. Khokhar	-	Marshfields
Councillor Satnam Singh	-	Woodroyd
Councillor Imran Younas	-	Marshfields (Arrived 6:25pm)
Councillor Javed Khan	-	Holme Top
Councillor Niaz Hussain Ali	-	Parkside
Councillor Peter Tate	-	Ripley

In attendance:

Mohammed Rafiq	-	Clerk
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1. Election of Chair

Nominations for Chairman of the Council were received for Councillor Javed Khan and Councillor Sadaqat Ali Khan.

Members requested to vote by secret ballot and the proposal for Councillor Sadaqat Ali Khan was carried by four votes.

Resolved – that Councillor Sadaqat Ali Khan be elected Chairman for the ensuing year and signed his Declaration of Office as Chair

2. Election of Vice Chair

Nominations for the Vice Chairman of the Council were received for Councillor Javed Khan and Councillor Sadaqat Ali Khan. As Councillor Sadaqat Ali Khan was elected as Chair Councillor Javed Khan remained the only person nominated for Vice Chairman.

This was moved by Councillor Satnam Singh and seconded by Councillor Peter Tate with all the Councillors in favour.

Resolved – that Councillor Javed Khan be elected as Vice Chairman for the ensuing year.

Public Session:

There were no members of the Public present

3. To receive Chair's Welcome

Councillor Sadaqat Ali Khan chaired the meeting and welcomed the Councillors to the meeting.

4. To receive apologies for absence

Councillor Balaal Hussain Khan	-	Holme Top
Councillor Habib Afsar	-	Woodroyd
Councillor Shahzada Meer	-	Ripley

The clerk explained that all the above Cllrs have sent in their apologies.

Resolved – All the apologies were received and accepted by the Council.

5. To receive disclosures of personal and prejudicial interest from members on matters to be considered at the meeting

The clerk declared an Interest in Item 9.

6. To approve the minutes of the 28th March 2022 as a true and accurate record

The minutes were proposed by Councillor Satnam Singh and seconded by Councillor Shah M. Khokhar.

Resolved – The minutes were approved as a true and accurate record.

7. Matters arising from the previous meeting:

None

8. To receive Finance report from RFO

The Finance officer presented a report and advised the Council that the Bank Balance at the end of April was £20,636.70 and we have a potential Surplus at the end of the Financial year. The clerk also advised that there are payments of £10,000.00 outstanding from Bradford Trident and hopefully we should receive this by the end of the month.

Resolved – The report was received by the Council.

9. To make a decision on whether to apply for an External Audit with PKF or whether to apply for a certificate of Exemption.

The RFO explained that as the Council's Income and expenditure was below £25,000.00 for the fiscal year 2021/22, it is exempt from an external audit for fiscal year 2021/22.

Resolved - The Council resolved that even though it was exempt the Council will not certify itself exempt from an external audit for the fiscal year 2021/22. This was moved by Councillor Niaz Hussian Ali and seconded by Councillor Peter Tate.

10. To approve Town Parish Audit as Internal Auditors

Resolved – It was resolved that Town Parish Audit would be appointed as the Internal Auditors for the ensuing year. This was proposed by Councillor Niaz Hussian Ali and seconded by Councillor Javed Khan.

11. To discuss a date for Co-option Meeting

The clerk explained we have received a request for a co-option onto the council and he has sent the paperwork for the potential candidate to complete and return.

Resolved - The Council will set a date for the co-option meeting when a completed application form has been received by the clerk.

12. To consider planning applications received

- Land Off Elsdon Grove Bradford West Yorkshire BD5 0SP x 2
- Horton Wing St Lukes Hospital Little Horton Lane Bradford
- Land At Grid Ref 416575 431491 Upper Castle Street Bradford
- Kexgill House Morley Street Bradford West Yorkshire
- 171 Birch Lane Bradford West Yorkshire BD5 8PN
- 46 Lindley Road Bradford West Yorkshire BD5 7PD
- 3 Trinity Road Bradford West Yorkshire BD5 0JD
- 62 Dorset Street Bradford West Yorkshire BD5 9QS
- 114 Parkside Road Bradford West Yorkshire BD5 8EH

Resolved – there were no objections to the above applications and they were approved subject to the neighbours' approval.

13. To consider the following payments for approval

Resolved – The Council approved payment of the following accounts paid under the Clerk's delegated authority since the last meeting

- Bradford Trident - £112.50
- Bradford CPA - £2243.46
- The Fountain School - £500.00

14. To approve the meeting schedule

The clerk presented a schedule of meetings from June 2022 to May 2023 for the Council to approve.

Resolved – It was resolved that the meeting schedule is approved. This was proposed by Councillor Peter Tate and seconded by Councillor Javed Khan.

15. To Discuss and Assess Small Grants Scheme Applications

The clerk advised the Council we had received no applications for the small grants scheme.

The meeting closed at 7:30pm